

## **Library Manager**

Responsibilities include:

- Developing information resources
- Budgeting
- Conducting research in support of company decision-making
- Supervising staff
- Designing library policies and procedures
- Developing and teaching courses in the use of information resources

Requirements:

- MLS
- Minimum of five years experience in information retrieval and library management
- Demonstrated ability to design and teach classes
- Knowledge of Dialog and other fee-based online search systems